

## The BD Infection Control Conference Grants

### Assessment Form

Best Oral Presentation Award

Best New Oral Presenter Award

Presenter: \_\_\_\_\_

Presentation Title: \_\_\_\_\_

Day: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_ Room: \_\_\_\_\_

Each speaker's presentation is assessed under the following headings, on a 1 - 5 scale, with 5 being excellent and 1 not so good.

1	<b>Abstract</b> <ul style="list-style-type: none"> <li>• Written in line with Conference criteria</li> <li>• Material presented relates to abstract submitted</li> </ul>	5	4	3	2	1
2	<b>Introduction</b> <ul style="list-style-type: none"> <li>• Captures interest, clear, identifies content of presentation</li> </ul>	5	4	3	2	1
3	<b>Topic / Content</b> <ul style="list-style-type: none"> <li>• Is pertinent or topical, has logical flow</li> <li>• Relevant to practice</li> <li>• Or challenges practices arguments logical and relevant</li> </ul>	5	4	3	2	1
4	<b>Credibility (presentation)</b> <ul style="list-style-type: none"> <li>• Evidence of literature search or use of reference material where relevant</li> </ul>	5	4	3	2	1
5	<b>Time</b> <ul style="list-style-type: none"> <li>• Presenter keeps to time</li> </ul>	5	4	3	2	1
6	<b>Audio Visual</b> <ul style="list-style-type: none"> <li>• Aids used, clear, relevant, complement do not compete</li> <li>• Bullet points, no paragraphs, legible, not over crowded</li> <li>• Has impact e.g. using design and or colour</li> <li>• Cartoons, punch line clear in meaning</li> <li>• Knows how to use equipment</li> </ul>	5	4	3	2	1
7	<b>Voice/speech</b> <ul style="list-style-type: none"> <li>• Audible, clear tone, confident, displays enthusiastic inflection</li> <li>• Avoids monotone, minimal uhms, no reading verbatim</li> </ul>	5	4	3	2	1
8	<b>Body Language</b> <ul style="list-style-type: none"> <li>• Appropriate body position, stance, and language</li> <li>• Eye contact even and regular, involves all</li> <li>• Facial expressions match verbals</li> <li>• Gestures relevant, no distracting mannerisms</li> <li>• Conveys enthusiasm/warmth/confidence</li> </ul>	5	4	3	2	1
9	<b>Audience Impact</b> <ul style="list-style-type: none"> <li>• Audience reaction – receptive or disinterested</li> </ul>	5	4	3	2	1
10	<b>Summary</b> <ul style="list-style-type: none"> <li>• Clear summary messages</li> </ul>	5	4	3	2	1
11	<b>Total</b>	/ 50				

Judge: \_\_\_\_\_

Judge's impressions / comments: